



UNITED STATES MARINE CORPS

COMPANY "B" (-)
6TH ENGINEER SUPPORT BATTALION
4TH FORCE SERVICE SUPPORT GROUP
ARMED FORCES RESERVE CENTER
1901 SOUTH KEMBLE AVENUE
SOUTH BEND, INDIANA 46613-1799

IN REPLY REFER TO:
5100
Admin
28 Jul 99

COMPANY POLICY LETTER 06-99

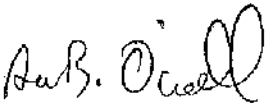
From: Commanding Officer/Inspector-Instructor
To: Distribution List

Subj: COMMAND/MARINE CORPS SAFETY PROGRAM

Ref: (a) ForO 5101.2

- Encl: (1) Specific Safety Measures for Occupational and Training Mishaps
(2) Specific Safety Measures for Prevention of Recreational Mishaps
(3) Specific Safety Measures for Prevention of Off-Duty Mishaps
(4) Safety Inspection Checklist

1. It is the Marine Corps policy to aid in the conservation of manpower and equipment to the maximum degree by application of the standards and recommendations found in the reference. Safety is the responsibility of all personnel using good judgement and following the spirit and intent of the reference.
2. The unit's Safety Manager will be assigned in writing and receive initial and annual training in his duties. He will execute his responsibilities as outlined in the reference and by the unit's Safety Program.
3. A program to correct or reduce unsafe conditions will be established by the Safety Manager. Discrepancies that are noted will be corrected through local resources whenever possible. These resources include the host or unit funds.
4. The unit Safety Manager shall, at a minimum, maintain a current turn over/desk top procedures folder. This folder shall contain at least the following information noted in the reference.


A. B. O'CONNELL
Inspector-Instructor

"The Commanding Officer is cognizant of, and concurs with, the information contained herein but is not available for signature."
T. L. SMITH
Commanding Officer